

SERVICE Director - PRL

27/02/2025

 Email address: direccion.irnas@csic.es Telephone, ext. 954624711

 PRL
 Version:
 ENTREGA EPI 02
 Approval Date:

PPE DELIVERY RECORD

Laboratory, field, PVD work, or any other activity

OBJECTIVE AND SCOPE

Objective: To ensure that the work carried out in the laboratory, field, or PVD by IRNAS and La Hampa workers is conducted with the safety measures required by current occupational risk prevention regulations, and that users receive personal protective equipment, as well as the necessary information and training for proper and safe use.

Scope: All the staff of IRNAS Research Groups and Services.

Model:

DEFINITIONS AND REFERENCE DOCUMENTATION

Law 31/1995 on Occupational Risk Prevention Royal Decree 39/1997 approving the Regulation of Prevention Services.

Royal Decree 773/1997 on the minimum health and safety requirements for the use of personal protective equipment by workers.

Royal Decree 1402/1992 regulating the conditions for the commercialization and free intra-community circulation of personal protective equipment.

RESPONSIBILITIES					
Director	- Ensure that staff will use personal protective equipment appropriate to the situation.				
Department Heads, Group Heads, and Service Responsible	 Provide their staff with the appropriate PPE for each situation. Deliver the necessary training and information for proper PPE use. Do not allow work to be carried out without appropriate PPE. Inform the Director and Manager of any incidents related to the safety of the people under their responsibility. 				
New staff	 Read and understand the provided information. Follow the received guidelines. Use PPE properly. 				

CONTENT

Mr./Ms.

Project / Group / Service Responsible:

INFORMS AND DELIVERS to:

Mr./Ms.

in the capacity of:

Permanent staff

Stay permit

Contracted staff Other. (specify):....

PERSONAL PROTECTIVE EQUIPMENT DELIVERED.

TERSONAL	PROTECTIVE EQUIP						
PPE		Brand		Model		Units	
PPE		Brand		Model		Units	
PPE		Brand		Model		Units	
PPE		Brand		Model		Units	
PPE		Brand		Model		Units	
PPE		Brand		Model		Units	
PPE		Brand		Model		Units	
	Personal characteristics to consider (Size, Gender, Allergies, etc.)						
	Received information (Attach informative leaflet, as well as any relevant information for worker training and awareness)					Date	
	Training received					Date	



Model:

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PRL Version: ENTREGA EPI 02 01/06/2024

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AGREEMENT						
Being informed of the need to receive and understand the provided information, I commit to using the PPE in the indicated situations and in mandatory use areas, following the received instructions, and immediately reporting any defect, anomaly, or damage detected in the equipment. I acknowledge responsibility for my actions and any resulting consequences.						
DATE:	RESPONSIBLE SIGNATURE:					
DATE:	NEW PERSONNEL SIGNATURE:					

Anexo I. Folleto Informativo.



E Eliminación Los guantes usados podrían estar contaminados con productos infecciosos o peligrosos. Deberán eliminarse en conformidad con los reglamentos locales. Eliminar en vertedero o incinerar bajo condiciones controladas.

